


Report to the Council		 Epping Forest District Council
Date of meeting:	5 November 2013	
Chairman of Appointments Panel:	Councillor A Watts	
Subject:	Appointment of Co-opted Member	
Recommendation: To note the decision of the Appointments Panel appointed by the Council to select Mr A Jarvis of Chigwell to fill the vacancy for a co-opted member on the Audit and Governance Committee with effect from 26 September 2013.		

Introduction		
1. At the Council meeting on 30 July 2013, an interview panel of three councillors together with Mr R Thompson, co-opted member of the Audit and Governance Committee (in a non voting capacity) was appointed to make an appointment to the vacancy of a co-opted member on the Audit and Governance Committee.		
2. The Panel comprised Councillor Watts (who chaired the Panel) together with Councillors Kane and Leonard. The Panel was supported by B Bassington (Chief Internal Auditor), B Palmer (Director of Finance and ICT) and I Willett (Assistant to the Chief Executive).		
Recruitment Process		
3. The vacancy was advertised on the Council's website and in the summer/autumn edition of the Forester and a recruitment pack was made available to potential applicants. Details of the pack and the vacancy were also circulated via the Council's local business and voluntary sector network. The closing date for applications was set as 31 August 2013.		
4. This advertising resulted in 12 persons contacting the Council to request a recruitment pack and four firm applications. Two other applicants sought advice on whether they were eligible for consideration and in both cases after informal consultations with Panel members these were ruled out on the basis of past political links with the Council or experience which did not match the selection criteria adopted for the position.		
Interviews		
5. The successful candidate was selected on the basis of considerable experience in local government finance over an extended period which was considered to be stronger than those of the other two candidates. The Panel is keen to record its		

thanks to the other two candidates for their interest and their enthusiasm.

Conclusions

6. Mr Jarvis's appointment took effect from 26 September 2013 and the Panel is of the view that his knowledge and experience will be an asset to both the Committee and the Council.